

CSEA Local 635 Executive Committee Meeting  
Minutes of June 9, 2016

Present: Darlene Duncan, Joseph Roberts, Marilyn Loomis, Kelly Spettel

Officer Reports:

**President** – Darlene will be out from June 10-17 and possibly longer. She will still be available by phone and email but won't be at work. Veteran's bill finally passed. This may impact some of our members.

**Secretary** – The minutes of May 25, 2016 were distributed. Darlene made a motion to accept the minutes. Marilyn seconded the motion. All in favor, motion approved.

**Treasurer** – The treasurer's report for the month of May was distributed. Kelly made a motion to accept the report. Darlene seconded the motion. All in favor, motion passed.

Committee Reports:

**Health and Safety** – committee had a meeting the other day at the baseball fields and toured the locker room building. Baseball World might be using but not sure at this time. Anything cited during the last fire inspection has been taken care of or actively working on. Executive committee discussed fire extinguishers. Most of the fire extinguishers on campus are water based. They need to get more ABC extinguishers the cover Electric, gas, and/or wood & paper. They also last longer than water based. Water based last one year. ABC last 3 years.

**Scholarship** – One award winner has been verified of their enrollment and the check is going out.

**Social** – committee is working on Holiday party and would like to request to have a one hour open bar during cocktail hour again. The cost will be \$11.00 per person. Kelly made the motion to have an open bar at holiday party. Darlene seconded the motion. All in favor, motion approved.

**Women's** - Toiletry drive was okay similar to last year's school supply drive but not many participated. They will be talking about the school drive at their next meeting.

Old Business:

**Discipline and interrogation update** – Darlene and Joe brought us up-to-date with the Discipline and Interrogation information.

**Bully Buster books** – there is still nothing on the CSEA store to order bully buster booklets. Committee discussed and decided to get our own booklets through local store and add labels if needed. Darlene will look into getting the booklets.

New Business:

**Communication between housing and custodial** – Darlene feels there is still a problem with communication getting to the right people in a timely manner. Discussion held.

**Lateral transfers, custodial dept** – During the lateral transfer period, cleaners put in their preference for the building location they would like to work in. This period is from June 12-30. Discussion was held.

**Hiring cleaners** – We would like to put this on our labor management agenda for the July meeting. How many are still on current list and when will new list be developed.

**Nepotism** – Discussion held about nepotism on campus.

**Heating Plant** – Some of our Heating plant employees may be taking advantage of the new Veteran buy back bill. If this is the case, the heating plant may be down some positions in the near future.

**Heating plant apprenticeship** – We want to see a possible apprenticeship program in the heating plant. Discussion held. We will add this to our agenda for the July Labor Management meeting.

**Document time off on time sheets** – Remember to claim EOL time when doing union business throughout the work day. We also need to get an update on our EOL time that the executive officers are using.

Respectfully submitted by,  
Kelly Spettel, secretary - CSEA Local 635