

**CSEA Local 635 Executive Committee Meeting
Minutes of March 1, 2016**

Present: Darlene Duncan, Joe Roberts, Marilyn Loomis, Kelly Spettel

Officer Reports:

Secretary – The minutes for February 16, 2016 were distributed for review. Darlene made a motion to accept minutes as written. Marilyn seconded the motion. All in favor, motion approved.

Kelly has been notified that some of our members are not on the CSEA email listserv. She sent an email to Hope Lambrecht to find out if list being updated and also gave her some names to add to the list. We should make an announcement at the information meeting. If they are not receiving general emails from Kelly, please contact her so that she can add them to the list.

Treasurer – The February treasurer report was distributed for review. Kelly made a motion to accept the report. Darlene seconded the motion. All in favor, motion approved.

Old Business:

Health and Safety Conference – April 15 – 17, 2016. Darlene, Joe, Nelson Wells, Julie Young and Craig Young will be attending the conference. They will try to go to different training so that they can come back with as much information as they can and share it with their committee.

Region 5 Conference – April 29 – May 1 in Cooperstown, NY. Darlene and Kelly plan on attending. Marilyn will let us know.

Extra Gas Cards – Last month the executive committee decided to give out the extra gas cards to active members that belong to committees or help out with union business. The following committee chairs and committee members will receive another gas card – Audit (0 – everyone on other committees), EAP reps (2), Health and Safety (3), Member services (3), Scholarship (3), Social (2), Women's (4), Executive officers (4) for a total of 21 cards. The remainder of the cards will be raffled off at the informational meeting on March 9.

New Business:

Member information meeting agenda and cost lunch – Rick Noreault, Legislative and Political Coordinator from Central Region 5 will be attending our member information luncheon on March 9, 2016. He will give us information on the Freidrich's case, the constitutional convention (con con) and the governor's proposed state budget. We also discussed the cost of lunch which is a little higher because we are choosing two entrees instead of one. We agreed to keep the menu at this time but be more mindful of the cost in the future.

Joe McMullen retirement dinner – Joe McMullen is retiring and they are giving him a retirement dinner on March 30 in Albany at the Desmond Hotel. The cost is \$75.00 and reservations need to be made by March 23. Discussion held. At this time, no one is available to go. We thought it would be nice to get him a retirement card and gift certificate from the executive committee. Kelly will take care of getting card and gift certificate.

Coffee Pot for union office – Darlene would like to order a Kuerig coffee maker for the union office. Discussion held. All were in favor of ordering a coffee maker.

Respectfully submitted by
Kelly Spettel, CSEA Local 635 secretary