

Executive Committee Meeting
Minutes of February 16, 2016

Present: Darlene Duncan, Marilyn Loomis, Kelly Spettel

Office Reports:

Secretary – The minutes for February 4, 2016 were distributed for review. Marilyn made a motion to accept minutes as written. Darlene seconded the motion. All in favor, motion passed.

Old Business:

Secretary 1 open positions – Hope Lambrecht updated Kelly on the 4 open Secretary 1 lines. Career Development was not a provisional position as we thought. The candidate actually did a two-step move and is permanent pending the passing of her probation. For the Secondary Education position, the secretary that left is coming back to the position. Business and Economics finally got approved for two Secretary 1 positions and the postings should come out next week. Continuing Education is still pending.

Hope also reported that an OA1 position in the mailroom will be posted provisionally until the OA1 test is offered.

Region 5 Conference – April 29 – May 1, Cooperstown – Nothing has been sent for registration yet.

New Business:

Health and Safety – Darlene said she hasn't received anything regarding when conference is and nothing on website. When Kelly got back to her office remembered that the date was on the information given to us about overnight and meal allowances. The Safety and Health conference is April 15-17, 2016 in Lake Placid, NY.

Executive Committee Meeting– This meeting will be held March 12, 2016 in Syracuse. The President is the only one that attends this meeting.

Cost of food for meetings – Darlene is going to check with Tim our LSR to see if headquarters will be paying for the food at the Member Engagement training and the upcoming Discipline and Interrogation training in March.

Negotiating Team and Contract Action Network – Kelly received an email to encourage members to follow a link <http://cseany.org/state-contract-update> and sign up to be part of the Network. We want to see if we can get the information out to our members through our listserv. Kelly will check with Hope.

Registrar's office openings – Currently there are still two openings in the registrar's office; OA 2 and Program Aide. An OA 1 position has been filled and the new person starts in March.

Membership Meeting – Darlene would like to have a membership meeting/luncheon in March. There is no release time for this meeting so if people stay longer than their allotted lunch time they will have to get supervisor approval and take their own time. We need to find out when the Women's committee is having their event as to not schedule on the same day.

Extra Gas Cards – We still need to decide what to do with the extra gas cards we have left over. The committee decided to give one to active members i.e. committee chairs, committee members and other employees that helps the union.

Respectfully submitted by,
Kelly Spettel, Secretary Local 635