

## Minutes of Campus Safety Committee Meeting of March 22, 2013

**Present:** Mike Kinsella, Don Libby, Matt Reiss, Mary Lynn Bensen, Phil Bidwell, Dan Chambers, Tom Rathbone, Hilgrove Delancy, Amanda Johnson (Hays RHD), Don Ackerman, Rick Roberts, Thomas Sakoulas, Julie Young

**Location:** Hays Hall

**Lost-time injuries:** A maintenance staff person fell on icy stairs, minor back injury, off until this coming Monday.

**Milne Shelving Collapse:** Shelf assembly training is the only outstanding item – Tom Rathbone will follow up with Scott Barton and Library staff for training. This is still a matter for concern for Facilities & Safety.

**Fire Inspection:** 134 violations may be a record low number, many from extension cords. There are a few maintenance items that have spawned tickets for follow-up. One large item is that there are a couple of places where multiple exits are too close together for code and that restrict total occupancy of a given space. One at Lee, one at Fine Arts / Music Studio. A few other minor items, testing of isolation louvers of which there are many.

Examples of Golding and Hays (as reported by Julie and Amanda) showed very few issues, and those were remediated quickly.

**Sherman Hall smoke event and outlet testing / repair:** Work continues, recent submissions have been run very quickly. A building-by-building test program will be put together. Testing of GFI Outlets (push-button only) needs to be organized yet. R. Roberts to follow up on this.

**Science 1 / Bacon crosswalk:** Bob Abromaitis, Don Libby and Dave Gregory are planning a lighting installation to better illuminate that crosswalk. Also plan to delete two parking stalls upstream from the crosswalk.

**Fitzelle contractor vehicle access to and from WDD also is a matter for concern:** Dennis Hoffman is working with delivery contractors to improve safety. Flagging rules are complex, and DOT will be coming to campus to run a flagging clinic for our grounds and trades. Also there is a known issue with aggregate (gravel and larger stones) getting stuck in large truck treads, and then getting cast out as the truck moves down the road. That is a potential hazard.

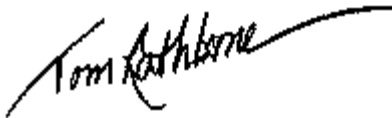
**Next exercise is a full-scale drill** – a bus accident on the curve below UPD complete with actors etc. The one after that is a drill at Bugbee School.

**There are 7 or 8 projects** that are not going to happen this summer. Details to follow.

**Overhang at Jazzman's** service entrance coming loose. Mike Kinsella and Matt Reiss will follow up.

**UPD has a new protocol for a fire alarm** – when one comes in, UPD will respond and call 911 and OFD will roll a light response until UPD confirms the extent of the problem and either cancels the call or asks for more response. If the call is a pulled alarm or a triggered suppression system, a full response will roll.

**Official report on the Matteson Fire finally came in** – Dan Chambers briefed the committee on the report.

A handwritten signature in black ink, appearing to read "Tom Rathbone", with a long, sweeping underline that extends to the right.

cc: Committee members  
Barbara Boyle