

**Campus Safety Committee Meeting Minutes**  
**February 26, 2013**

**Present:** Matt Reiss, Thomas Sakoulas, Hilgrove Delancy, Mary Lynn Bensen, Dan Chambers, Don Libby, Don Ackerman, Ron Bishop, Mike Kinsella, Rick Roberts, Julie Barnes, Tom Rathbone, Dale Couse, Scott Barton, Norm Payne, Phil Bidwell, Eden Held

**Location:** Human Ecology

**Lost-time injuries:** One person is going in for surgery on a torn ligament suffered during a routine task. He will be out for six weeks. The committee discussed two “treated and release” injuries that were reported.

**Accidents:** None reported.

**Library Shelving Collapse:** A library employee was not hurt seriously, but slightly shaken when diving for cover under a table. Occurred in a storage room off Bibliographic Services in the library basement. Shelves were attached to wall with bolts but failed due to the fact that there were no “bottom shelves” and not bolted to the wall with the normal number of connectors. The use of the shelving had changed from magazine storage to book storage. Once heavily loaded as a result of book moves, the whole system failed in a kind of progressive collapse. Follow-up included review of structure for all single-faced wall-anchored shelving units in the library. Wall attachments are not meant to be load-bearing, just for stability. Loads are meant to be carried by the floor. Another follow-up action is to do a twice-annual shelf inspection tour (Facilities, Maintenance and Library), plus perhaps a training opportunity for library staff in terms of shelf usage. There are also some residual issues in the sub-Basement that need to be resolved. D. Couse said that project is in process.

**Fire Inspection:** Scheduled for March. Routine protocol continues. No additional focus on student spaces. N. Payne reported that Res Life has been considering the latest proliferation of a consumer lamp with an outlet in its base which essentially makes it into an extension cord. Res Life has their aggressive inspection schedule during shutdown. We also do random checks on appx 10% of rooms and find yet more contraband and unacceptable fire load (> 20%) on the walls. Safety vs. Personalization is the issue. A related issue is the proliferation of 4’ X 6’ project posters on the walls of places like PS2 or Science1. Corridor percentage limits are unknown. The state inspector will advise on that. Then that standard can be promulgated.

**Sherman Hall Smoke Event:** There was a “smoke event” – a previously damaged outlet which shorted and melted a phone charger in a dorm. Then MOC checked thousands of outlets in res halls and replacement of 385 outlets, 7 GFIs and a breaker (so far). There were fourteen electricians involved. Work will continue to inspect and replace over the summer.

**GFCI:** Testing for ground-fault is a challenge – according to some interpretations GFIs are supposed to be tested every 30 days and the logistics for that is going to be difficult. The NEC and NFPA rules are a bit vague on this, while the manufacturer states monthly. And there are hundreds and hundreds and hundreds of them. Some of them have failed closed instead of open, so that’s an issue. MOC, Res Life, and Custodial are working on a protocol.

**Breaker panels:** We have a thermographer come and do thermography to detect hot circuits on a regular basis. On a recent visit thermography revealed four items for resolution. They have all been addressed per R. Roberts.

**SUNY Cortland Fire Event:** SUNY Cortland had a small electrical arc-explosion in a manhole last night. We have worked on our high-voltage electrical manholes and this is our third year of inspection and remediation – we have nine more to inspect and scheduled repairs for the after-Graduation outage. Manhole repairs are conducted on a “worst first” priority basis. We also have scheduled transformer disassembly and cleaning work.

**OSHA inspection:** Focused on the heating plant. There were a few minor violations that are being repaired, mostly tools that needed some parts here and there, and a need to review the lock-out / tag-out procedures (electric / HVAC). This is an invitation state OSHA visit.

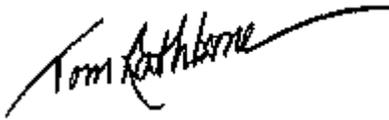
**Cross-walk between Science 1 and Bacon:** A high-traffic (cars and foot) and is not well-lit. Plan is to increase lighting levels. Also may need better striping. The committee discussed reflectance, slipperiness and adhesion of stripes. Milling into the pavement for stripes, LED-lighting actually set into the pavement, and maybe removing parking spots next to the crosswalk to improve sight-lines – all are options for consideration.

**New Fire Response Plan:** A new plan is being developed to have UPD be the first-line response to confirm an emergency – UPD will check and also call 911 to roll a “light response” (one small truck, for example) unless and until the dimensions of the situation are clarified. Procedure for contractors or others on an accidental trip of fire alarm needs to be reviewed and added to the impairment procedures.

**Gas-response protocols:** Have been updated and placed online.

**Drills and TTXs:** Next drill is a bus accident with student actors. Will include OPT and OFD/OPD. Next one after that is a tabletop on an emergency in the campus day care center.

**Active Shooter Drill Follow-up:** M.L. Bensen asked about the active shooter drill and what follow-ups there are. Meeting on that scheduled today.

A handwritten signature in black ink, appearing to read "Tom R. H. Bensen", with a long, sweeping underline that extends to the right.

cc: Committee Members  
Barbara Boyle